

MINUTES OF THE MEETING HELD AT ESSEX TRAIN STATION, ESSEX, ON MONDAY, SEPTEMBER 8, 2014 AT 9:30 A.M.

PRESENT: Judy Bowden, Bill Bowden, Toni Michalczuk, Leo Couture, Jim Sparrow, George Merrett, Norm Renaud, Adrienne Fasullo, Margaret Clarke, Roger LeBlanc, Glenna Hemphill, Emy McBride, Val Luscott, Mary Mason

1. President Judy Bowden called the meeting to order at 9:36 A.M. The Statement of Purpose was read aloud by Secretary George Merrett.

2. **Motion to approve the Agenda as amended– moved by Glenna Hemphill; seconded by Norm Renaud. Carried**

3. **Motion to accept the Minutes of the August 25, 2014 Executive Meeting - moved by Leo Couture; seconded by Adrienne Fasullo. Carried**

4. BUSINESS ARISING FROM THE MINUTES

- a) Following information presented by the Secretary, the March 17, 2014 motion to designate the Jumpstart Nutrition Program of the four area school boards as the charity of choice for 2014 was confirmed. George will obtain further information to determine if the program may be eligible for a PSTO Grant.
- b) Judy gave an update on the search for volunteers to assist with the Newsletter and Website. Eleanor Douglas has indicated a possible willingness to assist with the website. Judy will contact John and Ann and Gord to confirm with Eleanor.
- c) Pre-Senate meeting will be held October 16 in Port Dover at the Erie Beach Hotel. Marg will book four rooms using CAA to get a discount.
- d) District 7 Senate motions, with rationale, were sent to the Executive Director.
- e) The District brochure has been updated and printed.
- f) PSTO/District Grants – Executive members should be on the lookout for special projects involving RTO/ERO members.
- g) Entertainment for Fall Luncheon – Glenna will contact Walkerville C. I. next week.

5. CORRESPONDENCE – Judy Bowden

Provincial communications were distributed by Judy via email.

Judy had numerous communications with other Districts concerning the Provincial travel Guidelines, Motions for presentation to Senate from District 7, 38, and 20, and the Travel Protocol/TICO Requirements.

6. TREASURER'S REPORT – Leo Couture – N/R

7. EXECUTIVE REPORTS

President– Judy Bowden

- sent District 7 Senate motions to Executive Director, District Presidents and Vice-Presidents
- revised brochures, took to printer
- attended Hell With The Bell Breakfast
- worked on District 20 motions
- prepared agenda for today's Exec. Mtg.

Past President – Gord Miall N/R

President-Elect – Jim Sparrow

- received and circulated new travel expense guidelines as a result of the teleconference meeting of the ad hoc committee (Aug. 20).
- attempted to clarify the new guidelines and answer questions from other Districts concerned with them
- assisted Judy with the rationale for the three motions submitted from District 7 for the Fall Senate
- attended the Hell with the Bell Breakfast Sept. 2

Vice-President – Marg Clarke

- attended HWTB
- reviewed all reports received

8. COMMITTEE REPORTS

Archives – Emy McBride N/R

Awards – Marg Clarke

Committee will meet following this Exec. Mtg.

Bursary Committee – Bill Bowden – N/R

Charitable Foundation Rep – Marg Clarke

Provincial is in the process of hiring a new Director to replace Alanna.

Communications Committee

a) Newsletter – John McLaughlin – N/R

b) Website – Ann Cotter –

The website glitches have been rectified and the site has been updated. Please let me know if you have any changes or additions for the website.

c) Data Manager – Paul Barber –N/R

Goodwill Committee

Mary Mason (report of activities from Jan. 13, 2014 – Sept. 8, 2014)

I sent a total of 100 cards (35 Sympathy, 6 Thinking of You, 2 Thank You, 5 Get Well, 1 Mother's Day, 4 Congratulations, 37 Birthday, 9 Anniversary, 1 Easter).

Birthday cards were mailed for Glenna when she was on vacation.

Donations were made to the London Cancer Centre in memory of Norm Renaud's sister and to the John McGivney Centre in memory of Marilyn Laframboise's Grandson.

A gift certificate was sent to Leo Couture following his operation.

I am working on plans for the Amica Social and the Goodwill Social on Oct. 15.

We will be starting on Christmas Goodie Bags very soon.

Val Luscott

I will be contacting Eleanor Douglas and Freddie Beekhuis regarding their help with visitations. I recently learned that Helga Bailey has been doing some visitations for us in the Amherstburg area so I will add her name to the list.

I have visited Ethel Allison. She has been transferred to the Long Term Care wing of Iler Lodge in Essex. Her mobility and breathing functions are causing her distress.

I will be helping Glenna and Mary with the Oct. 16 Social at the Essex Train Station.

I have also started to think of purchasing Christmas gifts for some of our members.

Glenna Hemphill – N/R

Health Services Insurance Committee – Bill Bowden – N/R

Membership Records – Glenna Hemphill – N/R

Member Services Committee – Marilyn Laframboise, Roger Leblanc – N/R

Nominating Committee – Gord Miall – N/R

Pension and Retirement Concerns – Gord Miall – N/R

Political Advocacy – Norm Renaud – N/R

Social Committee – Adrienne Fasullo, Toni Michalczuk

The Sept. 2 Hell With The Bell Breakfast was held at the Dominion Golf Club and was attended by 79 retired teachers. There were nine new retirees in attendance. John Zangari rang the bell at 9:00 and everyone was happy that we didn't have to worry about indoor recess. The nine new retirees received a welcome gift of an RTO/ERO mug with tea bags, pen, and pin enclosed. A donation jar was set up at the Welcome Desk and \$165 was collected for the local Jumpstart

Student Nutrition Program.

The Fogolar Furlan Club has been booked for the Fall Luncheon. Cost of the Turkey Dinner will be approximately \$25 plus tax and tip. Specifics for the meal will be sent in the next few days.

Teacher Education Liaison Committee – Judy Bowden – N/R

Travel Rep – Bill Bowden

The Ireland trip information night is Sept. 10.

We don't have quite enough signed up for the Oct. 2 Frankenmuth trip but we are hopeful.

Bill continues to work on the Nov. shopping trip to Great Lakes Crossing.

Please include the RTO/ERO Travel Protocol in your Policies and Procedures Binder.

9. PROVINCIAL REPRESENTATIVES

Chair, Project Service To Others – Norm Renaud

Norm will be chairing his last meeting in September. The Committee will be reviewing scholarship applications.

Many congrats to Norm for so many successful years of valuable service on this Provincial committee.

Communication Committee – Ann Cotter

This was my last meeting as a member of the committee. The committee is formulating its goals for the upcoming year.

Support for webmasters and newsletter editors will be status quo and ongoing for this year. The committee was

introduced to the new provincial IT Manager Charles Tabone. He talked to the committee about some of the programs

that he is looking into for electronic communications. I will be forwarding the liaison report when it is sent out.

Constitution Committee – George Merrett

Next meeting September 18 to review Senate materials

Succession Committee Rep – Jim Sparrow (submitted following Exec. Mtg.)

Recruitment resumed- September 2, 2014 (ads out, including next Renaissance)

Ad Deadline - January 16, 2015. These ads are the same as the ones we used last year but with the new dates.

Long List presented to Committee - February 4, 2015

Short List interviews (first round) - February 12/13, 2015

Second Round interviews - February 17, 2015

Decision by Committee by February 28, 2015

Chosen candidate "on board" April 2015

10. NEW BUSINESS

a) District 20 motions – Judy reviewed the forwarded District 20 motions.

b) District 7 Travel Reimbursement – Leo expressed a need for the Executive to clarify the Dec. 2013 motion stating what travel costs would be reimbursed by the District.

Motion – That an Ad Hoc Committee consisting of President Judy Bowden, Treasurer Leo Couture, and Executive Member Roger LeBlanc be established to study the policy and procedures for District 7 Travel Reimbursement and report to the Executive at the Oct. 6 Executive Meeting. – moved by Jim Sparrow; seconded by Marg Clarke. Carried.

c) HSIC Survey – Judy reviewed a Healthy Activity Time Survey sent to Districts by HSIC.

11. Important Dates to Remember

October 6, 2014 – Executive Meeting

October 10, 2014 – Deadline for Submissions for October Newsletter

October 15, 2014 – Goodwill Social

October 23, 2014– Address and Mail October Newsletter

Breakfast Club -October 9, 2014

-November 13, 2014

Pre-Senate -October 16, 2014 – Port Dover

Senate -October 20, 21, 22, 2014

Provincial Workshop - Member Services -September 15, 16, 2014

Adventures -Birch Run & Frankenmuth - October 2, 2014
-Great Lakes Crossing & Etc. - November 25, 2014
-Ireland Excursion Info Night - September 10, 2014

Motion to adjourn - moved by Adrienne Fasullo
Meeting adjourned at 11:45 a.m.

Minutes submitted by:
George Merrett, Secretary, District 7