

**MINUTES OF THE MEETING HELD AT WFCU BUILDING, 2800 TECUMSEH RD. E., WINDSOR, ON,  
MONDAY, March 7, 2016 AT 9:30 A.M.**

**PRESENT:** Toni Michalczuk, Jim Sparrow, George Merrett, Norm Renaud, Marilyn Laframboise, Gord Miall, Val Luscott, Leo Couture, Freddie Beekhuis

**NOTE: Executive Members are asked to bring items for the AGM Silent Auction to the Newsletter mailing meeting on April 7.**

1. President Jim Sparrow called the meeting to order at 9:42 A.M. Gord Miall read the Statement of Purpose
2. **Motion to approve the Agenda as amended – moved by Leo Couture; seconded by Gord Miall. Carried**
3. **Motion to accept the Minutes of the January 11, 2016 Executive Meeting - moved by Norm Renaud; seconded by George Merrett. Carried**
4. BUSINESS ARISING FROM THE MINUTES
  - a) Communications Committee Policies and Procedures – Ad Hoc Committee – to be considered next meeting
  - b) Grief pamphlet update – to be completed during the summer
  - c) Invitation to Yolanda Bronstein – Foundation - to address a luncheon. It was decided that no invitation will be issued.
  - d) Spring Luncheon update – silent auction with proceeds to the Charitable Foundation;  
9:30 Executive Continental Breakfast with Jim Grieve  
10:30 AGM  
11:00 Social  
11:30 Address by Jim Grieve  
12:00 Luncheon
  - e) Guest invitees to luncheons – Jim and Judy will determine
  - f) Bilingual O Canada and Grace – Marilyn will provide Gord with wording. Gord will have multiple copies printed.
  - g) Erie Shores Quilters Grant Application – No further action will be taken at this time.
5. CORRESPONDENCE – Jim Sparrow  
Communications from Provincial were forwarded to Executive Members  
Thank You from LAWS  
Responses to Martin Higgs' requests – “Patients First” discussion paper; Syrian refugees' liaison rep  
Nomination forms for Provincial Executive and Committees are available.
6. TREASURER'S REPORT – Leo Couture  
Closing balance for TD Cash on Dec. 31, 2015 was \$21267.01. There have been no documented transactions since Dec. 31, 2015, with the exception of the first half of our provincial grant in the amount of \$16,300.77.  
This revenue provides us with a bank balance of \$37567.78. In the latter part of 2015, a cheque issued to G.O.A.L.S. in the amount of \$425 remains outstanding and a cheque issued to Stratford Festival in the amount of \$1005.72 was cashed in the early part of 2016. This results in an operating balance on Feb.29 of \$36137.06  
**Motion – That the Treasurer's Report be accepted. – moved by Leo Couture; seconded by Norm Renaud. Carried.**
7. EXECUTIVE REPORTS  
President– Jim Sparrow  
- attended monthly luncheons  
- met with Marg re: ETFO RPW  
- several conversations, emails regarding our RPW. I am sure Marilyn will update you.  
- forwarded all Provincial emails to our Executive members as appropriate  
- will attend Saturday's RPW  
- communicated with Christine Walls, our volunteer Syrian Refugee contact for the Working Group

- responded to Provincial LHINs survey
- attended Feb. 17 Governance Ad Hoc Committee, as one of seven Provincial Presidents chosen for this Committee (see below)

Past President – Judy Bowden N/R

First Vice-President/President-Elect –Marg Clarke

Contacted the applicants of the Grant submissions

Requested financial information from the Erie Shores Quilters Group (see attached) as discussed at our last meeting.

Executive can now make a decision about their grant request

Need to decide when we present the cheques to the successful grant recipients

Met with Jim Sparrow to get door prizes for the ETFO RPW

Attended the ETFO RPW – had about 90 attendees

Second Vice-President – Norm Renaud N/R

## 8. COMMITTEE REPORTS

Archives – Emy McBride – N/R

Awards Committee – Norm Renaud

-waiting for one bio for award to be presented at AGM Luncheon.

Bursary Committee – Bill Bowden N/R

Charitable Foundation Rep – Marg Clarke N/R

Communications Committee

a) Newsletter – John McLaughlin N/R

Assistant – Gord Miall N/R

b) Public Relations and Media Representative – Judy Bowden N/R

c) Website – Eleanor Douglas

There was a good deal of difficulty getting the web page updated and the e-communication produced in January.

A number of problems with the computer became obvious. They included:

-service registration missing or corrupt

-Windows update error 0x80070490 which I found out is a general difficulty for many people but the solution was just complicated enough that I was hesitant to try it as I'm not a real tech.

-apphangb1 prevented opening pictures and prevented converting the minutes into a pdf for the website

Numerical pad - previous problem

I also discovered that despite turning on the computer the day before making changes to the website and creating the e-comm so that all necessary software could be updated, the Windows updates which took a great deal of time had actually not been successfully installed since August 15th.

Through much work, I was able to get the updates for Windows installed and I purchased Norton anti-virus for two years but unfortunately, I purchased it for only one computer. More on that later.

I also purchased Malware Bytes for two years but had to pay only for one year at the time. The other payment is to be deducted from my credit card in a year's time. The main purpose for that purchase was to try to eliminate the apphangb1 problem but it was unsuccessful.

I provided this information to some of the executive who authorized me speaking to the tech who has done all the work on our computer to date.

It took some time to reach him and although he is going to have a look at the machine, he feels it might be time to purchase a new one. He pointed out that with the age of the computer and the fact that he has already up-graded it from Vista to Windows 7 it is likely going to be necessary to get a new one. He feels that just a basic computer costing approximately \$400 would meet our needs.

I have done two back-ups and he will make sure that the most recent one is correct. He is also willing to transfer our material onto the new computer should we chose to go that route.

I am hoping that the transfer would make the Norton programme and the Malware bytes viable without having to buy another one.

Once he has given me his diagnosis, I will report on that and if a new computer has to be bought, I will include information on brands and costs. If it means having to buy one that has Windows 10, I will suggest that I continue the work on my personal computer which I have had returned from version 10 back to Windows 7 in order to give Microsoft time to work the bugs out of Windows 10. It would also put the purchase into the next year's budget which might help given that I have spent money on the two security programmes.

I look forward to any questions, comments and critiques of my work as always.

**Motion – That Eleanor Douglas be congratulated for the excellent work she is doing as Webmaster for District 7 and that she be authorized to expend up to \$1500.00 to purchase an appropriate computer and software to enable the continuation of her work on the District 7 website and e-communication system. – moved by Gord Miall; seconded by Val Luscott. Carried unanimously.**

d) Data Manager – Paul Barber –N/R

Goodwill Committee

Mary Mason

Sent out 166 cards, most of these were sympathy. I continue to do anniversary, congratulations, get well, etc. I attended the Fun and Fellowship Afternoon on October 8<sup>th</sup>, held at Amica Retirement Home. The attendance is improving ~ it was a great afternoon – those attending (could have been better) enjoyed chit-chats, games, prizes and refreshments. Keith Robertson won the 'bottle of bubbly', donated by a member.

We mailed out approximately 600 Christmas cards – list is growing. Christmas Goodie bags were delivered to our 'shut-ins'.

A floral arrangement was delivered to Bernadette Chaput (Kensington Manor) who celebrated her 100<sup>th</sup> birthday.

Hope to become more active ~ recovery is slow. Thanks for all your concerns, prayers and cards.

Thanks to my co-chairs, Glenna and Val for helping me out!

Glenna Hemphill N/R

Val Luscott

Visits are on-going. Freddie and I visited Ethel Allison on her 96<sup>th</sup> birthday. Glenna and I have planned the Fun and Fellowship meeting for October at Colasanti's. They will provide food and drink.

Health Services and Insurance Committee – Bill Bowden N/R

Membership Records – Glenna Hemphill N/R

Member Services – Marilyn Laframboise

The RPW was very successful. There were 17 attendees at the French presentation and 26 at the English presentation. The evaluations were very positive. Marilyn suggested we go through the Boards' administration next year in order to reach all education workers.

Marilyn thanked Toni for arranging the food and facilities, and Norm, Jim, and Gord for assisting with the day.

Nominating Committee – Judy Bowden N/R

Pension and Retirement Concerns – Gord Miall N/R

Political Advocacy – Norm Renaud

The Ontario government has released a discussion paper entitled "Patients First". Dr. Eric Hoskins, Minister of Health and Long Term Care states that they propose, through this document, to truly integrate the health care system. They are seeking the public's input on their proposal. RTO's Provincial Executive is planning to respond to this proposal and have asked for the Districts to give our input to them. On behalf of our District I have responded to our President, Martin Higgs.

ESC LHINs has released their fourth Integrated Health Service Plan. This latest version builds on the success of the last ten years and the work of the previous IHSPs. It sets the direction for our local health care system, with a focus on patient-centred care.

The Ontario Health Coalition (OHC) have dedicated itself to stop the government from continuing to cut health care funding. To this end they have appeared before the Ontario provincial Parliament's Standing committee on Finance and Economic Affairs concerning Pre-Budget Hearings that were held across the Province. When the budget hearings took place in Windsor at Caesar's our local OHC set up a demonstration outside to bring to the attention of the public the plight of health care in our province.

On Thursday Feb. 25, the Provincial Government's budget was released. In it, Health Care was increased \$60 million for hospital budgets for the upcoming year. This means most hospitals will receive a 1% increase while the cost of living is projected to be about 2%.

Former deputy PC leader, Christine Elliot has been appointed Ontario's first patient ombudsman. She will deal with complaints from patients and their families who have trouble navigating the health care system. She takes office on July 1, 2016.

Paul Dube, a former taxpayer ombudsman for the Federal government, has been appointed as Ontario's new ombudsman. His five year term starts April 1, taking over for Andre Marin. With the Ombudsman's office expanding to overseeing municipalities, universities and school boards, they are looking to hire more people.

Dwight Duncan, the chairman of the Windsor-Detroit Bridge Authority, said the Gordie Howe Bridge will be completed by 2020 and remains Canada's top priority. An Open House was held in February where the public got to learn more about the bridge project and to ask questions. The Bridge Authority have also announced the three finalists to build the bridge. Each consortium must now submit an application that explains how it will design, build, finance, operate and maintain the bridge. The proposals will be examined by public and private sector experts. The Bridge Authority plans to make a final decision this year.

Social Committee – Toni Michalczuk  
Toni continues to plan for our events.

Teacher Education Liaison Committee – Judy Bowden N/R

Travel Rep – Bill Bowden N/R

## 9. PROVINCIAL REPRESENTATIVES

Provincial Executive – Judy Bowden N/R

Constitution Committee – George Merrett

The committee met on February 5, 2016. I participated by teleconference from Florida.

The committee reviewed the Fall Senate evaluations and the resolutions passed at the Senate.

The Model District Constitution was revised with more revisions to come at the April committee meeting. Changes will be for clarification purposes for the most part. The one significant addition will be the addition of a Conflict of Interest clause.

The committee spent the majority of the time reviewing the submitted Constitutions of nine Districts.

Next meeting is April 8.

Governance Ad Hoc Committee – Jim Sparrow

In November 2015 Martha Foster was asked to serve as Chair of an Ad Hoc Committee on Governance. This Committee was formed as a response to advice the Provincial Executive received from legal and financial advisors. The PE was informed that the current governance structure of RTO/ERO presents certain risks because it does not comply with either the current federal or the pending provincial legislation related to not-for-profit organizations.

The Ad Hoc Committee will examine the risks and non-compliance issues presented by our current governance structures with respect to the current (and recently-revised) Canadian Not for Profit Corporations Act. (CNCA). It consists of the six Provincial Executive members and seven District Presidents, chosen by Provincial District Presidents.

I was fortunate to be chosen and am pleased to serve.

The terms of reference for the Committee include reviewing the Constitution, By-laws and Policies of RTO/ERO to:

- ensure their compliance with required legislation (Canada Not for Profit Corporations Act);
- minimize liability risks to members in various RTO/ERO decision-making positions;
- meet frequently (approximately on a monthly basis) either in person or by teleconference;
- become familiar with the Canada Not for Profit Corporations Act;
- identify problematic areas with respect to compliance and liability in the Constitution, By-laws and Policies of RTO/ERO;
- to suggest changes in these areas, and

- to report these recommendations to the Provincial Executive.

This Committee will report regularly on its considerations as early as the District Presidents' Workshop in April and at upcoming Senate meetings. The first meeting was held in Toronto February 17. Legal council spent the morning reviewing the Act and outlining the task ahead. The afternoon was a brainstorming session where ideas were shared, questions asked and answered. Judy has prepared several items for the Committee that will be very useful in the future. We meet next on March 29 and 30, with further meetings already scheduled in April, May and June. It is possible the task will take up to 18 months to complete and will result in some important changes to the structure of RTO-ERO at the Executive level, the HSIC Committee and Audit Committee.

#### 10. NEW BUSINESS

1. **Motion – That Leo Couture be Observer 1 and Bill Bowden be Observer 2 for District 7 at the Spring Senate. - moved by Gord Miall; seconded by Marilyn Laframboise. Carried.**
2. **Motion – That Dave Cooke and David Musyj be invited to make a half-hour presentation at the beginning of our May Executive Meeting. – moved by Norm Renaud; seconded by Leo Couture. Carried.**

#### 11. Important Dates to Remember

- March 14 – Newsletter articles due to John McLaughlin.
- April 7 – Newsletter mailing NOTE: bring Silent Auction items
- April 28 – Breakfast, AGM and Luncheon
- May 30 – Executive Meeting – Lilly Kazilly's  
Breakfast Club
- March 10th -Main Street Diner Talbot Street in Essex
- April 14 – The Dutch 2223 Division Rd N – Kingsville

The meeting adjourned at 11:20

Minutes submitted by:

George Merrett, Secretary, District 7