

**MINUTES OF THE MEETING HELD AT WFCU BUILDING, 2800 TECUMSEH RD. E., WINDSOR, ON,  
MONDAY, SEPTEMBER 26, 2016 AT 10:30 A.M.**

**PRESENT:** Bill Bowden, Toni Michalczuk, Leo Couture, Jim Sparrow, George Merrett, Gord Miall, Freddie Beekhuis, John McLaughlin, Eleanor Douglas, Marg Clarke, Roger LeBlanc

1. President Jim Sparrow called the meeting to order at 10:40 A.M. and welcomed all.  
The Statement of Purpose was read silently by each Executive Member
2. **Motion to approve the Agenda as amended – moved by Leo Couture; seconded by Roger LeBlanc. Carried**
3. **Motion to accept the Minutes of the August 29, 2016 Executive Meeting - moved by Marg Clarke; seconded by Gord Miall. Carried.**
4. BUSINESS ARISING FROM THE MINUTES
  1. How to advertise support for the new mega-hospital – postponed to next meeting.
  2. Revision of the Communication Committee Policies and Procedures is continuing and will be presented to the Executive in the near future.
  3. Development of the Grief Pamphlet is on-going.
  4. 50<sup>th</sup> Anniversary Committee – to be discussed at next meeting.
  5. Notice of Motion for January Executive meeting – **That effective with the March 2017 Newsletter, all members with email addresses shall receive the newsletter via email and that those members with email addresses still wishing a hard copy may do so by informing the Assistant Newsletter Editor.**
5. CORRESPONDENCE – Jim Sparrow
  - Communication from Provincial as forwarded to the Executive
  - Replied to RWTAO request for a monetary donation to their annual conference in 2017
  - Request from Oxford Learning Centre – Jim Sparrow will respond; Eleanor Douglas will include an appropriate notice in the “Community Opportunities” section of our website.
6. TREASURER’S REPORT – Leo Couture  
Leo presented the Balance Sheet, Interim Income Statement, and Monthly Transactions Sheet. **Motion – That the Treasurer’s Report for September 26, 2016 be accepted – moved by Leo Couture; seconded by Gord Miall. Carried.**
7. EXECUTIVE REPORTS

President– Jim Sparrow  
Since our Aug. 29 Executive meeting I have:

  - forwarded memos from Provincial to appropriate Executive members
  - attended the Bell Breakfast
  - communicated by email and phone with two potential members
  - attended Governance Ad hoc Committee in Toronto Sept. 13-15
  - discussed by phone with the Provincial President the disposition of our Senate motion postponed from 2015

Past President – Judy Bowden N/R

First Vice-President/President-Elect – Marg Clarke  
Attended H\*\*L with The Bell Breakfast  
Received email from M Keenen from District 14 Niagara and forwarded it to John McLaughlin

Second Vice-President – Bill Bowden N/R
8. COMMITTEE REPORTS

Archives – Emy McBride N/R

Awards Committee – Bill Bowden N/R  
Bursary Committee – Bill Bowden – N/R

Charitable Foundation Rep – Marg Clarke

Effective September 30th, Yolanda Bronstein has decided to step down as part-time Executive Director of the Foundation

Foundation Board of Directors has begun a search for a full-time Executive Director

Jo-Anne Sobie has been engaged to serve as Acting Executive Director until the recruitment has been completed hopefully in late 2016

Communications Committee

a) Newsletter – John McLaughlin – N/R

b) Public relations and Media Representative – Judy Bowden – N/R

c) Website – Eleanor Douglas

Last Thursday I attended a workshop along with 10 other web masters from this area. We met in St. Thomas at their new health unit building. Laurie Fountain led the information session on the new software the web masters will be using. It was a practical session with each of us using our laptops to follow along with examples and extensions as we required. One thing that was brought to my attention was that other districts include a calendar on their sites. Perhaps we should be doing that too.

Charles Tabone has been working on our website with a little input from me and when I give him the go-ahead it will be made live. It is much more sophisticated and "cleaner" than our previous site, something we may have to discuss. We also will need to address those areas of our site that are out-dated such as the brochure, which I believe a committee is developing. We can personalize it to some extent but we have to stay within certain guidelines so that all sites match the format Provincial requires. They want to increase the awareness that we are all part of a single entity. From the other webmasters I also got the impression we are not the only ones who are having issues with members wanting a paper copy of the newsletter and low numbers of members who read the e-communication or use the local website, or for that matter the provincial site. Those who spoke to the future said we have to be prepared to meet the needs of members who will be ingrained to reading their information not only online but on their telephones. This is another reason for the streamlining of the site.

On a final note, I wish to thank you for allowing me to attend this essential session.

Addendum: Mail Chimp is capable of linking to Facebook and Twitter so if the executive decides to increase our presence in social media, it might be possible to do it that way without an overload of work for anyone.

d) Data Manager – Paul Barber –N/R

Goodwill Committee

Mary Mason

We continue to make visits, phone calls and send card to our retired teachers. They are so appreciative.

Please let a committee member know if someone needs a visit or card.

Remember the "Fun and Fellowship" is at Colasanti's on Tuesday, October 11th from 1:30 p.m. to 3:30 p.m.

If you need a ride to Colasanti's, please call Val at 519-839-5128 or Glenna at 519-735-7022.

Happy Thanksgiving to All!

Glenna Hemphill

Thanks to Helen Biales for her help in doing cards.

Val Luscott – N/R

Health Services and Insurance Committee – Bill Bowden

New booklet is coming! George will submit an article to John for the next newsletter reminding members to check Benefits Booklet whenever a cost will be incurred for procedures/appointments. Many of these are covered.

Membership Records – Glenna Hemphill

As of August 31: Full Members – 2143; Associate 195; Total 2338.

Member Services – Marilyn Laframboise, Roger LeBlanc

RPW date to be submitted to Provincial – March 4, 2017.

Nominating Committee – Judy Bowden N/R

Pension and Retirement Concerns – Gord Miall

OTPP has announced that the \$13 B surplus has been applied help eliminate some of the reduction of the annual inflation increase for recent pensioners.

PAC Report- Jim Sparrow

Except for paying careful attention to any news regarding the new hospital and anything coming from the Ontario Health Coalition or Ministry of Health, my only task regarding the new hospital was in my President's column of the recent newsletter. I still have not received a reply from Eric Hoskins. We are still looking for a new PAC Chair. In the meantime, I will assume this role.

Social Committee – Toni Michalczuk, Freddie Beekhuis

HWTB and Golf Tourney were successes.

Teacher Education Liaison Committee – Judy Bowden N/R

Travel Rep – Bill Bowden

Great Lakes trip over half sold.

Breakfast Club doing well, next meeting Oct. 13, Baker's on Wyandotte East

Extended trip to be included in October newsletter.!

Bill will contact Simon at Provincial Office to discuss the efficacy of accepting gratuities/raffle gifts from Travel Agents.

#### 9. PROVINCIAL REPRESENTATIVES

Constitution Committee – George Merrett

The Committee met on Friday, Sept. 9. We reviewed four District constitutions for suggested revisions, reviewed the Spring Senate evaluations, and discussed the agenda and procedures for the Annual 2016 Senate.

In addition, several wording changes were made to the Model District Constitution. It was decided to inform Districts who are due for local constitution updates in the next year that they may want to postpone any major changes due to possible (and probable) major revisions coming provincially due to the governance issue.

Governance Ad Hoc Committee Report- Jim Sparrow

The Ad Hoc Governance Committee met September 14. Don McCreesch, well versed in not-for-profit organizations and the Not-For-Profit Act again provided expertise and advice I had shared the proposed timeline with you two weeks ago. It is an ambitious time line. Time was spent on the " Case for Change" and " Proposed Solutions" and Governance Structure Changes. Don will be at Senate to present the rationale for change, personal risks and liabilities and how the Annual General Meetings, provincially and locally will be affected, and assist in answering frequently asked questions. At the next Spring Senate Senators will be asked to give some direction regarding size of the Board, how the Board is elected. It was a good productive meeting, The next meeting is October 3-4.

Provincial Executive – Judy Bowden – N/R

#### 10. NEW BUSINESS

1. Pre-Senate – Bill and Judy will be going; Marg and Jim TBD; Leo no.
2. There will be no speaker or entertainment at the Fall Luncheon.
3. If Executive Members are filling out the Strategic Plan Survey recently sent from Provincial, please keep in mind District needs.
4. Bill Doyle, Provincial Committee member, reminded us that Merit Travel offered travel vouchers as give-aways. Bill will contact them.

#### 11. Important Dates to Remember

October 6 – Deadline for submissions for Newsletter

October 11 – Fun and fellowship at Colasanti's

October 19 – Newsletter addressing and mailing

October 20 – Pre-Senate

October 24-26 – Senate

November 7 – Executive Meeting (deadline for budget submissions)

November 16 – Fall Luncheon

Breakfast Club

October 13 – Bakers – Wyandotte E.

November 10 – John’s Place – Paquette Corners

The meeting adjourned at 11:55.

Minutes submitted by:

George Merrett, Secretary, District 7