

**MINUTES OF THE EXECUTIVE MEETING HELD AT 8325 RIVERSIDE DR. E., WINDSOR, ON
WEDNESDAY OCTOBER 4, 2017 AT 9:30 A.M.**

PRESENT: Bill Bowden, Leo Couture, Jim Sparrow, George Merrett, Marg Clarke, Judy Bowden, Art Dubé, Ray Guillet, John McLaughlin, Marilyn Laframboise, Emy McBride, Gord Miall

1. President Marg Clarke called the meeting to order at 9:37 A.M. and welcomed all,
The Statement of Purpose was read by Second Vice-President Art Dubé
2. **Motion to approve the Agenda as amended – moved by Ray Guillet; seconded by Gord Miall. Carried**
3. **Motion to accept the Minutes of the August 28, 2017 Executive Meeting - moved by Judy Bowden; seconded by Jim Sparrow. Carried.**
4. BUSINESS ARISING FROM THE MINUTES
 - a) Survey regarding Luncheon Format
Judy will follow-up with a phone call to Paul Barber and Charles T if necessary.
5. CORRESPONDENCE – Marg Clarke
 1. Highlights and Resolutions passed at August Provincial Executive Meeting
 2. Flyer advertising RTO/ERO Advocacy Event in Toronto
 3. Memo from Jim Grieve re: Teleconference with Districts
 4. Discussion topics – Member Services Committee meeting – September 2017
 5. Memo: Nominations for 2017-2018 provincial Executive
 6. Memo: 2018 RPW application
 7. Email from Art Gallery of Windsor
 8. Memo from David Kendall re: 50th Anniversary pins
 9. Memo from David Kendall re: 50th Anniversary District Awards
6. TREASURER'S REPORT – Leo Couture
Budget Forecast forms are due to Leo at the next Executive meeting.
Leo presented the Balance Sheet, Interim Income Statement, and Monthly Transactions Sheet.
7. Approval of the Treasurer's Report **Motion – That the Treasurer's Report for October 4, 2017 be accepted – moved by Leo Couture; seconded by Ray Guillet. Carried.**
8. EXECUTIVE REPORTS

President– Marg Clarke
Attended H*** With Bell Breakfast
Sent out correspondence received from the Provincial Office to the Executive
Dealt with several phone calls
Attended the golf tournament
Submitted our dates for the RPW
Submitted names of Observers to Provincial Office
Attended a 50th Anniversary Committee Meeting
Prepared materials for the October Executive Meeting

Past President – Jim Sparrow

- attended Bell Breakfast- met with potential member regarding benefits of RTO-ERO. (she did join)
- attended monthly Breakfast Club
- participated n District Golf Tournament
- attended Governance Workshop in Toronto Oct. 1-2

First Vice-President/President-Elect – Bill Bowden
Attended 50th birthday planning meeting.
Prepared reports for Fall Newsletter.
Attended the Breakfast Club meeting

Second Vice-President – Art Dubé
Attended T’ Hell With the Bell: I announced District 7 Facebook page and took photos of the event. Also enjoyed the bacon that was available ☺
Photo-shopped pics and posted some to District 7 Facebook page
Forwarded picture of new members in attendance to John McLaughlin for use in newsletter (not sure if it was used)
Sent information to Eleanor about our Facebook page and asked if she could let our members know about it through email and by posting it on our Web site (can search for [RTOEROdistrict7](#))
Updated Facebook with information about International Day of Elder Persons, other Calendar events (Fun and Fellowship, Breakfast Gatherings), and Embrace Aging (added with link)
Continued to monitor Facebook page for member use (not very active: few comments and no outside posts); *if I had a list of members I could look them up on Facebook and invite them to follow the page*

9. EXECUTIVE COMMITTEE REPORTS

Awards Committee – Art Dubé
The committee will meet to consider a recipient for the Lenore Graham Award to be presented at the Fall Luncheon.
- Bursary Committee – Art Dubé N/R
Constitution Committee – Jim Sparrow N/R
Nominating Committee – Jim Sparrow N/R
Resolutions Committee – Bill Bowden
Information contained in Fall Newsletter

10. STANDING COMMITTEE REPORTS

Archivist – Emy McBride N/R

Communications Committee

- a) Newsletter Editor – John McLaughlin
Motion – That John McLaughlin be authorized to purchase a new laptop at a cost not to exceed \$1200. – moved by Jim Sparrow; seconded by Judy Bowden. Carried
Assistant Newsletter Editor – Gord Miall N/R
- b) Public Relations and Media Representative – Judy Bowden N/R
- c) Website – Eleanor Douglas N/R
Art Dubé will contact Eleanor Douglas to discuss updates to the web page.
- d) Data Manager – Paul Barber –N/R

Goodwill Committee

Mary Mason – N/R
Glenna Hemphill
Birthday Cards – 31; Thinking of You – 127; Telephone Calls Received – 3; Visits – 4
Made arrangements with Oak Park to host Fun and Fellowship due to flooding at Royal Marquis
Updated Birthday Book, Mailing List, Visitors List
Prepared list for Christmas Gifts
Asked Mary Mason to call Toronto for Christmas card address labels
Attended 50th anniversary meeting
Val Luscott N/R

Health Services and Insurance Committee – Bill Bowden
Information contained in Fall Newsletter

Membership Records – Glenna Hemphill

From the age – banding report: Females – 1495; Males – 859; Total – 2354; an increase of 5

Answered I email regarding a change of address

Member Services – Marilyn Laframboise, Roger LeBlanc N/R

Pension and Retirement Concerns – Gord Miall N/R

PAC Report- Ray Guillet

During August and the first half of September, the dog days of summer, the recess of the political legislature and the general torpor of society in general assured a quiet period for political advocacy. After a relatively dry period meteorologically, we had a month's worth of rain in one day which left many with basement flooding which we are hoping will spur local, provincial and federal politicians to seek ways in which to assist the victims and to alleviate future problems. We have had torrential downpours many times in the years that I have lived in the area and it seems the time has come to stop referring to each as a "one in one hundred year" event and to take positive steps to address the situation.

I was to have attended an R.T.O. conference in Toronto on September 17th and 18th. The topic, "Age Friendly Communities", is of great interest and I did considerable research in preparation. Unfortunately, I arrived at the airport to learn that my early morning flight had been cancelled and that the next available flight would allow me to arrive only after the conference was well under way. I regretfully decided to call and cancel my participation.

In addition to his report Ray asked for input on guidelines for representing District 7 at events he may attend.

Some preliminary discussion was held regarding political advocacy for the June 2018 provincial election.

Social Committee – Toni Michalczuk, Freddie Beekhuis

The Fall Luncheon will be November 1 at the Caboto.

Travel Rep – Bill Bowden

The Great Lakes Crossing trip is sold out. The Grand Theatre December trip has been cancelled.

11. AD HOC COMMITTEES

50th Anniversary – Leo Couture

Committee: Val L.(Chair), Marilyn L., George M., Judy B., Bill B., Maggie M., Gord M., Toni M., Marg C., Glenna H., Emy M., Ray G., Leo C.

The committee met several times since April and have agreed the following:

- a) Our main social event for the 50th Anniversary of RTO/ERO will be held at Cooper's Hawk Vineyard on Wednesday, April 25, 2018 from 12:00 to 4:00.
- b) I have attached copies of our newsletter announcement to this report for your perusal. Consideration will be given to the publication of an additional newsletter in January with the main focus being the 50th Anniversary Celebration.
- c) Although our meal will cost approximately \$55.00 (incl. HST & gratuity), attendees are being assessed a charge of \$20 net.
- d) You will recall from previous discussion, we have budgeted \$10,000. This will be funded with a Provincial grant of \$3341., revenues from attendees and the residual amount from District 7 funds .
- e) Our attendee limit to this event is 125.
- f) We are inviting the following on a gratuitous basis:
 - Mayor of City of Windsor
 - Warden of Essex County
 - Local M.P.P.
 - Presidents of Local Affiliates
- g) We are inviting our members to provide information for display at this event on 'Family of Teachers'. A positive response may result in publishing this information in future newsletter issues. Further information will be made available in our upcoming newsletter.
- h) We will be honoring attendees who have reached the age of 90.
- i) A winetasting tour will be provided on an optional basis for a fee of \$20.
- j) Arrangements will be made for entertainment during the social hour.
- k) We have enlisted the photography services of Don Learn & Ann Cotter for the event.
- l) We continue to address additional aspects we intend to have available for this event, namely, program, mementos and décor.

- m) Your committee is always open to any suggestions or ideas you may have for this event. Please feel free to offer your services.

Charitable Foundation Rep – Margaret Clarke N/R

Grant and PSTO Committee – Bill Bowden N/R

TELC – Judy Bowden

Federation Day was held last Friday at the Faculty of Ed.

12. PROVINCIAL REPORTS

Provincial Executive – Judy Bowden

Judy sent Highlights and Resolutions from the Sept. 20/21 PE Mtg in a separate email to Executive members.

Constitution Committee – George Merrett

The committee has had the opportunity to provide input for the new and revised Bylaws and Policies. The committee will be working to revise the Model District Constitution during the 2017-2018 year. There will be a need to change some parts of our local Constitution. The timeline for this process has yet to be determined.

Governance Ad Hoc Committee Report- Jim Sparrow, Judy Bowden

The updated Policies and Bylaws were received for study prior to this past weekend's Workshop for Senators, Governance Committee and Constitution Committee. Marg, Bill, Judy, George and I were in attendance at the Workshop.

The new Bylaws and Policies are to be approved at the Fall Senate for implementation at the May, 2018 Annual Meeting.

PSTO Committee – Bill Bowden

I attended my first meeting as observer in Toronto Sept. 6-7.

13. NEW BUSINESS

1. 50th Anniversary June Szeman Awards (2) – to be determined at January Executive Mtg. These awards will be presented to members who have provided outstanding leadership and/or exceptional work in furthering the goals of RTO/ERO at the District level.
2. Revision to the District brochure – to be discussed at Nov. Exec. Mtg.
3. There will be no luncheon at the May AGM>
4. Preliminary discussion was held regarding a presentation at the Fall Luncheon, 2018.
5. Some discussion was held regarding the timing of Senator's asking for input on major issues on the agenda of Senate meetings. Due to time restraints Senators may wish to email the Executive for input on important issues that appear on the agenda.
6. Provincial Nominating Committee – **Motion – That District 7 nominate Jim Sparrow for election to the provincial Nominating Committee. – moved by George Merrett; seconded by Judy Bowden. Carried.**
7. District 7 Bilingual Services – what initiatives should be undertaken to enhance our communication with and our services for our francophone members? To be discussed at November Exec. Mtg.

Important Dates to Remember

October 11 – Fun and Fellowship – Oak Park 1:30

October 12 – Newsletter mailing 1:00

October 12 – Breakfast Club – Sandwich Nook – 384 Manning Rd.

October 19 – Pre-Senate Meeting

October 23-25 – Fall Senate

November 1 – Fall Luncheon

November 9 – Breakfast Club – Route 42 Diner – 2825 County Road 42

November 21 – Great Lakes Crossing Trip

December 4 – Executive Meeting

December 14 – Breakfast Club – Jerry & Jenny's – 11256 Tecumseh Rd. E

The meeting adjourned at 11:48.

Minutes submitted by: George Merrett, Secretary, District 7

DRAFT