

**MINUTES OF THE MEETING HELD AT LILLY KAZILLY'S RESTAURANT, WINDSOR, ON, MONDAY, DECEMBER 5, 2016 AT 9:30 A.M.**

**PRESENT:** Judy Bowden, Bill Bowden, Toni Michalczuk, Leo Couture, Jim Sparrow, George Merrett, Val Luscott, Gord Miall, Marg Clarke, John McLaughlin, Glenna Hemphill,

1. President Jim Sparrow called the meeting to order at 9:37 A.M.  
The Statement of Purpose was read aloud by Executive Member Toni Michalczuk.
2. **Motion to approve the Agenda, as amended – moved by Marg Clarke; seconded by Gord Miall. Carried**
3. **Motion to accept the Minutes of the November 7, 2016 Executive Meeting as amended by the addition of a new item #6 under new Business: “Motion – That Marg Clarke and Bill Bowden be the District 7 representatives to the March 2017 President’s Workshop and that they be the District 7 Senators at the Spring and Fall 2017 Senates.” – moved by Jim Sparrow; seconded by George Merrett. Carried.” Moved by Glenna Hemphill; seconded by Leo Couture. Carried.**
4. BUSINESS ARISING FROM THE MINUTES
  - a) A committee of Marg Clarke, Judy Bowden, and George Merrett will meet to collate and organize the various Communication Committee policies and procedures and report to the Executive late in the Spring.
  - b) Judy Bowden continues to work on the Grief pamphlet.
  - c) Marg, Gord, and George agreed to assist Val and Leo on the 50<sup>th</sup> Anniversary Committee. The committee will meet in March or April.
  - d) Jim reviewed the Notice of Motion for the January Meeting – **“That effective with the March 2017 Newsletter, all members with email addresses shall receive their newsletters via email. Those members with email addresses still wishing a hard copy may do so by informing the Newsletter Editor.”**  
Jim noted that we may wish to change the effective date to the summer of 2017.
  - e) Executive members are encouraged to carefully review the Governance information presented in the next Renaissance. One hour will be set aside at our January Executive meeting for Judy to make a special presentation on Governance.
  - f) Discussion was held regarding the role of the Coordinator of the Member Services Committees and the Communication Committees. Consensus seemed to be reached that the necessity of a Member Services Coordinator decreased as the experience of the Chairs increased. Also, the Coordinator of the Communication Committees (and her subcommittee) has been tasked with reviewing the various policies and procedures and reporting to the Executive.
5. CORRESPONDENCE – Jim Sparrow  
Communications from Provincial were forwarded to Executive Members  
Season’s Greetings received from Adelina Cecchin, President of ETFO  
Jim Martin thanked District 7 for his formal appointment as our representative on Age Friendly Windsor Network and assured us that he would keep us informed of relevant issues.
6. TREASURER’S REPORT – Leo Couture  
Leo presented the Balance Sheet, Interim Income Statement, and Monthly Transactions Sheet.  
**Motion – That the Treasurer’s Report be accepted – moved by Leo Couture; seconded by John McLaughlin. Carried.**  
Leo presented the Proposed Budget for 2017. **Motion – That the proposed budget for 2017 be accepted as presented. Moved by Leo Couture; seconded by Judy Bowden. Carried.**  
Leo explained the lengthy procedures required by WFCU in order to open a GIC with them so that our use of their meeting room would be approved. **Motion – That, effective January 9, 2017, Executive meetings and Newsletter mailing sessions be held in the Social Room at Seaway Towers, 8325 Riverside Dr. E. (new back building). Moved by Gord Miall; seconded by Glenna Hemphill. Carried.** It was noted that the use of the room is gratis, it has windows, and it is on the ground floor with easy access. There should be parking available at that time of day.  
Leo informed WFCU that we would no longer be using their meeting room and that we would not be purchasing a GIC from them. Leo noted that he would purchase a \$1000 GIC from TD Canada Trust as before.

Leo reported that over \$600 was raised over the year for our designated local charity Drouillard Place. Jim will present the cheque at their next Board meeting later this week. The money was raised through 50/50 draws on bus trips and at luncheons, and through other endeavours.  
It was noted that our designated charity for 2017 will be determined at the next executive meeting.

## 7. EXECUTIVE REPORTS

President– Jim Sparrow

- forwarded communications from Provincial to appropriate Executive members
- attended November Breakfast Club (20 attended )
- attended Fall Luncheon
- wrote letter to "Letters to the Editor" of the Star and responded to some responses ( 53 positive responses; 3 negative responses all from CAMPP )
- responded to CAMPP
- met with David Musyj and Allison Johnson re: the above
- attended Ad Hoc Governance Committee in Toronto

Past President – Judy Bowden N/R

First Vice-President/President-Elect – Marg Clarke

- attended the Fall luncheon and contacted a possible applicant for a District Grant

Second Vice-President – Bill Bowden N/R

## 8. COMMITTEE REPORTS

Archives – Emy McBride – N/R

Awards Committee – Bill Bowden – N/R

Bursary Committee – Bill Bowden  
Deadline in March 24.

Charitable Foundation Rep – Marg Clarke N/R

Communications Committee

a) Newsletter – John McLaughlin

John reported that he had received 22 requests from members wishing to keep receiving hard copies of the Newsletters.

Assistant – Gord Miall N/R

b) Public Relations and Media Representative – Judy Bowden N/R

c) Website – Eleanor Douglas N/R

d) Data Manager – Paul Barber –N/R

Goodwill Committee

Mary Mason – N/R

Glenna Hemphill

Cards Sent – 14 November Birthdays; wrote 543 Christmas Cards and delivered them to Mary for postage and return address labels; thanks to Helen Biales for her help. I have begun delivering 64 gift bags to our over 90 and retirement residence members.

Val Luscott

Travelled quite a few kms delivering Christmas gifts. Freddie Beekhuis has also a number of Christmas gifts to deliver.

Health Services and Insurance Committee – Bill Bowden

No local report.

I am sure everyone has seen the increase in our benefits for 2017.

New booklets should arrive with our Winter Renaissance.

Get your flu, pneumonia, shingles and tetanus shots. Have I forgotten any?

Travel Report.

An excellent time was had by all on our annual excursion to Great Lakes Crossing. Money was spent, games were played and we raised \$115 for Drouillard Place.

Breakfast Club

A group of 20 hungry members met at Johns Place in Paquette Corners. A great morning with several new members added to our email list. See you at the Back Road on December 8.

Membership Records – Glenna Hemphill

Our total as of December 2, 2016 is 2339.

Member Services – Marilyn Laframboise, Roger LeBlanc N/R

Nominating Committee – Judy Bowden N/R

Still looking for a possible candidate for Second Vice-President.

Pension and Retirement Concerns – Gord Miall N/R

Political Advocacy – Jim Sparrow

-shared articles from OHC/CHC/LHIN's with Executive

- responded to Louise Guerin, our PAC liaison re: what is happening in our District

Social Committee – Toni Michalczuk

There were 59 people at the luncheon and everything seemed to go well.

Teacher Education Liaison Committee – Judy Bowden N/R

Next meeting later this week.

Travel Rep – Bill Bowden

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## 9. PROVINCIAL REPRESENTATIVES

Constitution Committee – George Merrett N/R

Governance Committee – Jim Sparrow

The Committee met November 23 in Toronto.

Highlights

- reviewed answers to questions raised at Senate. It is expected these will go out to Senators, Observers shortly
- reviewed topics to be addressed at District meetings to be chaired by Provincial Executive members in January/February. Note: Judy is our Liaison and will address Governance at our January 9 meeting.
- addressed issues from or previous meeting- how better to cover tables at Presidents/Senators Workshop and Senate during small group discussions and whether Senate needs to be lengthened
- began planning for the March 19,20 Presidents/Senators Workshop

Provincial Executive – Judy Bowden

Refer to the PE Liaison Reports for information.

10. NEW BUSINESS

1. We may be receiving a District Grant Request.
2. Glenna reviewed some comments made at her Spring Luncheon table re: O Canada, no speaker or entertainment. These will be taken under advisement.
3. No action was taken regarding a member request to take a position on Hydro costs.

11. Important Dates to Remember

December 8 – Breakfast Club – Back Road Café – Grand Marais East

January 6 – Grant Application deadline

January 9 – Executive meeting

January 12 – Breakfast Club

NOTE: no Executive meeting in February

February 9 – Breakfast Club

March 4 – RPW

March 9 – Breakfast Club

March 14 – Deadline for submissions for April Newsletter

March 19/20 – President'/Senators workshop – Toronto

April 3 – Executive Meeting (changed from March 27)

The meeting adjourned at 11:23.

Minutes submitted by:

George Merrett, Secretary, District 7